

## Brecksville-Broadview Heights PSO Council Meeting Minutes

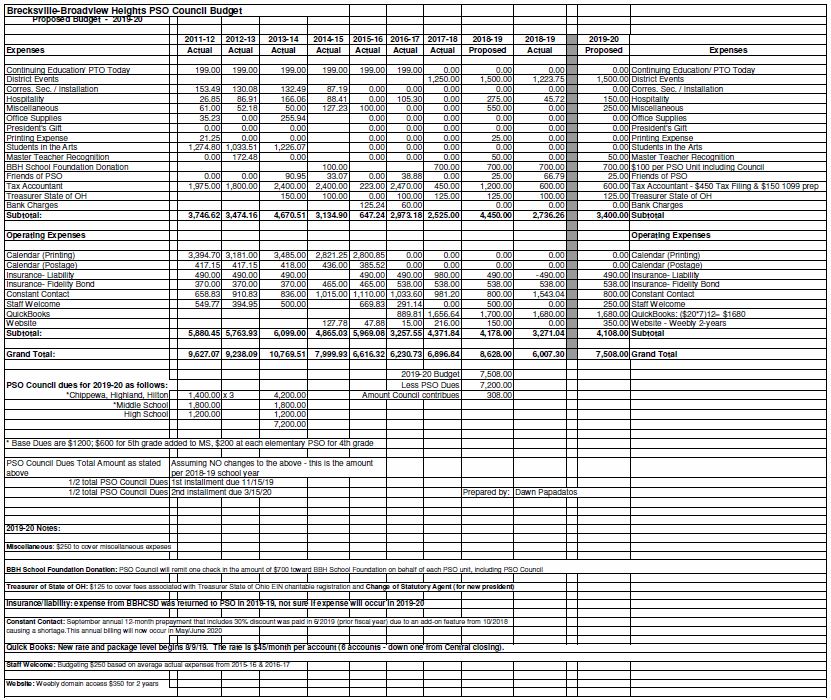
**September 5, 2019**

PSO Council is a meeting for sharing information and learning about our schools and our district. We encourage you to engage in responsible conversation and healthy discussion on issues to promote better education for children. Personal agendas are not welcome at Council. We will gladly direct you to the appropriate resource to help you after the meeting. Please respect each person’s time on the agenda.

PSO Council Co-Presidents Khara Mack and Emily Woods called the meeting to order at 9:30 am. The pledge of allegiance was said. The meeting was adjourned at 11:00am.

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| **Welcome** |  |
|  | **PSO COUNCIL OFFICERS** |
| **1st Vice President-**  **Petra Laszlo** | The back to school Convocation Luncheon, planned for all 600 staff members, was a great success (Aug. 20). Thank you to the parent and student volunteers who helped with setup, serving, and cleanup. The luncheon was enjoyed by all.  Elementary Tailgate was well attended on Aug. 30 and we were thankful for the beautiful weather. Special thanks to the unit PSO reps and volunteers from each school, including the MS, which allowed the 5th graders to be included in the festivities. |
| **2nd Vice President- Christy Crouch** | Present. No report. |
| **Recording Secretary-**  **Michelle Banks** | Present.  Reminder regarding report submission to Recording Secretary by end of business on the Wednesday before PSO Council Meetings which are the first Thursday of the month at 9:30 am at the Board of Ed. Meeting Room.  All meeting minutes are posted on the PSO Council website. |
| **Corresponding Secretary-**  **Lauren Champ** | Present. No report. |
| **Treasurer-**  **Dawn Papadatos** | Not present. Her reports were read by Co-President, Khara Mack:   1. All audits have been completed to date 2. Total balances in accounts:      1. Quickbooks Update    1. Renewed contract for 1 additional year    2. Maintained current price of $20 per account per month    3. Decision will need to be made on when to discontinue Central account       1. It is scheduled to end August 2020 2. All treasurers have received new updated forms 3. Pending items for September:    1. Preparing documents for Tax purposes    2. Working on getting proposed budgets form all schools    3. Update information for IRS to have the new officers on file       1. Waiting for everyone to sign updated bank forms 4. Council proposed budget is attached 5. Next Month – send out invoices for council dues   **BBH PSO COUNCIL STATEMENT OF FINANCIAL POSITION**  **As of September 4, 2019**  ASSETS  Current Assets  Bank Accounts $11,540.61  Total Current Assets $11,540.61  **TOTAL ASSETS** $11,540.61  LIABILITIES AND EQUITY  Liabilities  Total Liabilities  Equity $11,540.61  **TOTAL LIABILITIES AND EQUITY** $11,540.61 |
| **Co-Presidents-**  **Khara Mack**  **Emily Woods** | Present.  Emily Woods was sworn in as PSO Council Co-President.  Co-President Mack read the PSO Council Audit. A Motion was made by Keri Eli and Seconded by Denise Gawlak to approve the Audit. No discussion. Unanimous vote and the motion carried. [*Copy of the Audit can be found at the end of these Minutes].*  Co-President Mack read the proposed 2019-2020 PSO Council Budget. A Motion was made by Michelle Banks and Seconded by Janelle Henning to approve the proposed Budget. No discussion. Unanimous vote and the motion carried. [*Copy of the budget can be found at the end of these Minutes*].  CONVOCATION LUNCHEON: Thank you to Petra Lazlo, Jean Kulik, PSO presidents, and delegates for their time and effort planning the Back to School Luncheon, which was served to all BBHCSD personnel on Tuesday, August 20. It was a wonderful event, enjoyed by all who attended.  MEMBERSHIP: Membership drives are underway. Please consider joining if you haven’t done so already. Membership fees are an investment in the partnership of families, teachers, staff, and community members who work together to enhance the growth opportunities for our students.  ELEMENTARY NIGHT: Thank you to all PSO units and groups that helped our students show off their school spirit during the BEES home-opener last Friday. Attendance was high and ALL students and families created an exciting atmosphere for our BEES.  Co-President Woods mentioned that Varsity Football Quarterback, Joe Labas, was up for player of the week. Asked all to vote for Joe. |
| **Board of Education-**  **Fred Peterson** | Present.  Mentioned his disappointment in the 1 year delay in the completion of the new elementary school building. Mr. Peterson asked everyone to please reach out to him or any Board Members if they have questions so no wrong information is getting spread around the District.  The Board held a Work Session on Wednesday, September 4th and it was a good session.  The Board approved a group of students to go to Switzerland next year for a Summit. Superintendent Magyar will speak more on that trip. |
| **Superintendent- Joelle Magyar** | Present.  Superintendent Magyar thanked all the PSOs for their help in kicking off a great start to the school year.  Superintendent Magyar said that her Administrative Assistant, Jean Kulik, has given her resignation to work closer to her home in the Brunswick City School District. Her last day is next Wednesday, September 11th. Jennifer Wilson from Dr. Symsek’s office will replace Jean Kulik.  Superintendent Magyar will be in Columbus next week.  Friday, September 6th will be a District Wide Cleveland Browns day. They are asking everyone to wear their Browns colors (gear) on Friday.  Monday, September 9th is Take Back Togetherness Night in the District. Encouraging families to disconnect from social media and spend quality time together. No homework will be given by any teachers and the teachers have been instructed not to double up the homework on Tuesday. There will be 1 of these evenings each quarter and they will switch the day of the week when it happens.  John Scott is our Interim Treasurer. He will stop in to introduce himself.  The District got a new phone system over the summer and there have been some technical issues in implementing the new system but they believe they have them all resolved now. Teachers should receive an email notification when they have a voicemail.  Discussion of Superintendent Magyar’s summer trip to Switzerland for meetings with other school leadership. She went to a Summit where over 2,000 students from all over the world attended. They were divided into 200 groups of 10 kids to work on a design thinking question. This year’s subject was communication and how call all voiced be heard? The groups presented their ideas/solutions and the groups were narrowed down till they had a winning group who gave their presentation to over 3,000 people. There winning idea will be displaced in the Nobel Peace Museum for 1 year and there were monetary awards, as well. Superintendent Magyar came back to the Board and asked that we allow a group of students from our District to attend next year and the Board approved. This will be a self-funded trip. Next year will be a sports and wellness theme and staff from our district are already on board to help chaperone this trip next year. There will be sign ups in the near future for both Middle School and High School students. They will tour the interlock of Switzerland and attend the Summit in July. The estimated cost is not known at this time. More information will be forthcoming. |
| **Director of Human Resources-**  **Brian Wycuff** | Not present. No report. |
| **Treasurer/CFO-**  **John Scott** | Not present but did stop in meeting to introduce himself. No report. |
| **Director of Business Services –**  **Chris Coad** | Not present. No report. |
| **Director of Curriculum and Instruction-**  **Dave Martin** | Present.  Spent 8 hours at the start of the school year working with the new teachers in the District. He really enjoyed working with this great group of new teachers.  Adoptions & materials update from 2019-2020: High School Social Studies, High School Business, High School & Middle School Science  · Adoptions for 2019-2020: K-5 ELA, Science & Social Studies  · PAX Training update – Highland Drive staff will be trained September 25. Every school will have completed training by the end of September.  · Ready Classroom Training – grade K-5  · State Report Card to be released September 12th or 13th, 2019. Initial word is that the District improved by at least 1 percentage point over last year which is big.  · Preschool opening – staff did a wonderful job preparing the building!  District focus this year: ~ Portrait of a Graduate ~ Strategic Plan ~ Culture Playbook ~ Focus 3. This initiative is designed by Time Kite who spoke at the District Convocation and he really made an impact with his message. Yu can view A Portrait of A Graduate Social – Emotional – Responsible chart on the High School Website.  Denise Gawlak asked Dr. Martin to revisit the curriculum decision to not have winter/spring music concerts at the first and second grade level. Parents really enjoy seeing the kids perform and this was very upsetting to many parents. Dr. Martin said there is a meeting that will take place Monday morning September 9th to revisit this decision made by the administration. They understand it was not well-received by the parents. |
| **Coordinator of Community Relations-**  **JC Power, Inc.** | Not present. No report. |
| **Director of Pupil Services-**  **Gina Symsek** | Not present. No report. |
| **Supervisor of Transportation- Heidi Means** | Present. Supervisor Means will be invited to future PSO Council Meetings to keep families in the District updated on changes and improvements being made in transportation.  A discussion was held of the bus routes and how they were determined. We are a very large district and some routes in our district take 18 - 20 minutes to get to and from the school to reach the kids on those routes. All of this has to be factored in when planning routes. They spent 11 hours a day all summer working on the new routes with the addition of the new purchased buses as well as the new start/end times of the schools. They added 5 new buses and two more are on the way.  GPS will be implemented on the buses. They are also working on a phone app. that parents can use to track their student’s bus arrivals and location on the routes. This app. will not work for extra-curricular activities and sporting events.  They recently split Hilton Bus #47 into two routes to get the kids to school faster.  Transportation is constantly looking at the routes of the buses to work to make them as safe and efficient as possible for all the students. |
| **CAPA Coordinator- Kelly Lazar** | Not present. No report. |
| **High School-**  **Steven Ast - Principal** | **Spirit Week September 16th -21st**  BBHHS will be celebrating Homecoming on the week of September 16th.  Our student council is busy planning the festivities for Spirit Week, which will include themed dress up days (pajamas, jerseys, decade day, country, and class colors), parade/bonfire Thursday, Pep Rally and game Friday, and Saturday Dance.  Students need to have their Registration Gateway complete to purchase tickets.  **BBHHS Digital Archive**  We had two touch screen displays installed over the summer that will feature the new BBHHS Digital Archive.  Our goal is to create an online digital history of BBHHS, which will include class photos, significant achievements/records, pictures, and building history.  Currently, we have a student volunteer and Myles Rapkin working to scan, photograph, and collect items to be included in the online collection. In the next few months we are also planning to make the Digital Archive available on our school’s website.  If you have any artifacts, pictures, news clippings, or other items of interest that could be included, please let us know.  **Active Shooter Drill on October 11th (NO SCHOOL - NEOEA DAY)**  We are in the process of planning a full scale Active Shooter drill with our local first responders.  We are inviting students and staff to volunteer to participate in this simulated event that will allow us to practice our safety procedures with our police and fire departments.  The drill will take place the morning/early afternoon of October 11th. Information about volunteering will be shared with students and families in the next few weeks.  **Upcoming Events**  September 7 - Bruce Lerch XC Invitational  September 16 - Senior Parent Night  September 19 - Homecoming Parade and Bonfire  September 20 - Homecoming Football  September 21 - Homecoming Dance  September 25 - Senior Pictures at BBHHS for Yearbook  October 2 - CVCC College Night  October 4 - Gallery of Achievement Induction 8:30 am  October 4 - Senior Panoramic Picture - 7:35 a.m. gymnasium  October 7 - Financial Aid Information Night  October 11 - NEOEA DAY - No School  October 16 - PSAT Testing Day (Grades 9-11) - early dismissal after testing  November 7 - Parent/Teacher Conferences  December 18 -20 - First Semester Final Exams |
| **HS PSO**  **Megan Sarfi** | Not present. HS PSO Council Delegate, Ronda Strmac gave the report.  · Vote on HS PSO Audit & Proposed Budget for 2019-2020 school year  · Scholarships for Graduating Class of 2019 - Kylee Brubaker & Sean Guanter. Each student received a $500.00 scholarship and plaque. Both sent very nice Thank-You notes to the PSO. W e were thrilled to award these wonderful students with a scholarship based on their volunteerism with the school and their parents participation in PSO for the 4yrs they attended the HS.  · HS is exploring additional fundraising ideas and determining how we would like to use these funds to benefit the HS this school year. Last year we were able to provide the HS with 4 new Filtered Water Fountains and give a gift of $400 to the Drone Club.  · Senior Lounge is being painted by Sue Sbrocco courtesy of the paint donated by the DeSantis Family. We have also established a small PSO stipend to be used to replace old worn items and provide a fun, comfortable, relaxing area for our Seniors who have earned Senior Privileges. A new Senior Lounge Committee will be reviewing the needs for this year.  · After Prom … this year our goal is to offer After Prom at Fun-n-Stuff for free to students. The cost of Fun-n-Stuff is $30.00 per attending student. Last year we pre-sold 160 tickets and had 65 walk-ups (they got word it was a great night!) We will be doing a variety of fundraisers this year. First, we will be partnering with a local food establishments each month. A calendar with be coming out soon. Hope you will support After-Prom by choosing to grab a bite of something at the amazing, support eatery of the month. The first partnership will be with Tom+Chee during Homecoming week. Additionally, we will be doing 2 raffles in the spring: One for students to win a pair of tickets to Prom and After Prom; the second will be for parents to win 6 reserved seats at Commencement.  2019-2020 HS PSO Officers President: Megan Sarfi  1VP: Jennifer Schneider  Honorary VP: Steve Ast  Treasurer: Kelly Petros  Secretary: Michelle Banks  Council Delegate: Rhonda Strmac |
| **Middle School Principal- Todd Rings**  **Brian Bedford,**  **Asst. Principal** | Not present. Recording Secretary, Michelle Banks read his report.  The middle school welcomed 1,194 students in grades 5-8 on our first day of school and all students have been adjusting well to the building and all the staff and classes at the middle school.  Some 5th and 6th grade students are still struggling to open up lockers in a quick manner but they get better each day and each time they open it.  Our turnout for open house was tremendous and thanks to those that were able to make it up to meet teachers and walk students schedules.  We have completed picture day and students and staff got their school picture taken. We will have a retake day for those that might have missed the day or need a retake, once the company tells us the day we will communicate with everyone once we know the date.  All students have completed their diagnostic testing in i-ready and we have baseline data on where students are starting the school year with regards to math and language arts.  We are working on gathering more things for 5th graders to do during recess. We are waiting to get a few things painted on the blacktop for the students to utilize during recess.  Thanks to the PSO for helping us with registration and building visitation day before school opened. The extra adults in the building made it successful for students and parents who attended. We look forward to making this the Best School Year Ever! |
| **MS PSO-**  **Denise Gawlik**  **Kerry Ely** | Present.  Our membership is off to a great start and we are offering online registration again which has been very well received.  Our first PSO event is our Fall Book Fair the week of Sept 16th.  Save the Date - We are hosting a Meet the School Board Candidates Night on Oct 17th at 7:00pm at the Middle School Auditorium.  All Candidates have agreed to attend. More details to come.  We are so happy to have received a BBH Schools Foundation grant for auditorium lighting improvements - thank you  Athle  Save the Date - We will be hosting Magic Gives Back - Rick Smith’s Vegas Show February 22md to raise funds for auditorium.  This is his Vegas show which has not been seen in our District so it’s all new material. On January 24th Mr. Smith will give a 20 minute assembly to each of the elementary schools to get the kids excited about the show. More details to come! |
| **Chippewa Principal-**  **Beverly Chambers** | Welcome back…  We greeted a total of 416 students on Wednesday, August 21…89 kindergarten students (three full day sections and one half day section), 82 first grade students, 84 second grade students, 83 third grade students, and 78 fourth grade students!  We welcomed a number of new families to our New Family Gathering which was held on August 15. It was great to meet all of our new families and provide them with the opportunity to tour the building and answer questions that they had!  Principal Chambers thanked the PSO for all their support in kicking off the school year. She said they couldn’t do it without the PSO.  We had several changes in staffing at Chippewa this year.  · Fourth grade: Julie Lant, Christa Carr, Erin Petsche  · First grade: Caleb Bihari  · PE: Larry Doyle, Stacy Profitt. Ms. Profitt will also be Chippewa’s Social/Emotional Learning Specialist.  · Special Education: Sue Yager, Corey Shingleton  · Speech/Language: Eric Drexler  · Education Assistant: Cindy Dolansky  · Special Education Assistants: Maryann Pokorny, Susan Lemmer, Ann Leska, Barb Vajda, Karen Bober, Mary Kay Zak  Other changes:  · Our Reading Intervention specialists are working on the stage this year.  · Mrs. Clapper is with us full time. Her office is now in the back area of our Media Center.  · We now have a sensory room that is located in Mrs. Clapper’s previous office space.  Classroom visits have just about been completed to share with all students our building wide expectations. Our citizenship video was shared through a building wide assembly during the first week where all children were introduced to the building expectations, posters, and voice level ratings. Children are expected to “Bee Their Best” every day to insure that we have a positive learning environment for all! Our “Bee Your Best” building wide behavior incentive plan will continue to be in place again this year. Students are recognized each month for being their best!  Universal screeners are being administered to all students in both Reading and Math through iReady. This will give teachers data to assist in planning instructional lessons, as well as to guide them in enrichment and intervention plans to meet the needs of all students in their classrooms.  Thanks, to the PSO for organizing the “Popsicles on the Playground” this year. This event will be held on the Chippewa playground on Tuesday, September 10, and will be a great way to renew old friendships and to establish new friendships as well. Families will surely enjoy the time with friends.  A few quick reminders…  September 11…Picture Day |
| **Chippewa PSO-**  **Lauren Champ & Terri Ferricci** | Present.  Mentioned that they are putting together several after-school clubs that will meet on different days so the kids can participate in more than one if they choose. Chess Club, crafts club were to name just a few. |
| **Hilton Principal-**  **Chris Hartland** | Present.  Hilton Elementary welcomes 424 K-4 students this year. That is an increase of 41 students compared to this time last year. We have 4 classrooms/sections at each grade level. There is no “free space” at Hilton, so please do not assume that you can reserve or use the building in the same way that you have been used to in the past. Please call our office to discuss building use prior to organizing an activity or event.  That said, we are off to an exciting and positive start to the school year. We are administering our beginning of the year diagnostics like the KRA and iReady to gather much needed data which will then be used to drive instruction throughout the year. Built within our schedules in grades 3 and 4 is a 45 minute WIN (What I Need). This intervention and enrichment period is new for us and will allow us to better provide intervention and enrichment without taking too much instructional time away from the core content areas.  Our vision and mission this year continue to focus on positive culture and our efforts go hand in hand with the district’s Culture Playbook and Strategic Plan. Professional learning activities with our staff will continue to focus on helping our students to Bee Your Best, Bee One Community, and Bee the Future.  Principal Hartland mentioned that all of the elementary principals collaborate on a daily basis to ensure that they are providing the best learning environment and bringing new ideas to benefit the elementary school students in many positive ways. |
| **Hilton PSO-**  **Mary Green** | In August:   - August 23 was our Welcome Back Party for all families.   - August 26 - BooHoo Lunch for parents of our incoming kindergarteners.  In September:   - September 10 - First PSO meeting of the year   - September 27 - Science DZ  Membership - As of August 31, 145 registered   - 83 Family   - 43 Individual   - 17 Staff |
| **Highland**  **Principal**  **Colleen Toth** | Present.  Highland Drive is off to a great start .  We had a wonderful start to the 2019-20 school year. Welcoming almost 400 students.  Principal Toth said her transition to Highland has been wonderful. Every morning she is greeted and hugged by hundreds of kids which just starts your day off great.  Thank you to the PSO for already dedicating numerous volunteer hours ...organizing staff breakfast, helping with the students’ first day, the back to school bash, HD Pep Rally, the tailgate!  Wow! We are lucky.  Several safety and security updates are happening around the building.  I-ready and Pax are underway.  The Recess Garden Club team from Central has moved over to Highland. They are thrilled to have them. They will be working on the Highland Island with the 4th grade students.  **Important events:**  **Picture day**     Grades K-2  October 2nd  Grades 3-4 October 3rd  **Conference Nights**          Grade 2-4 October 9          Grade 1  October 10          Kindergarten November 14  **Ohio State Testing for 3rd Grade ELA**- October 22nd and 23rd  Highland welcomed new ½ day kindergarten teacher, Alex Lindway. |
| **Highland PSO**  **Shannon Latek**  **Sarah Schulz**  **Sawsan Ganczak** | Present.  August events:  Welcome Back Bash  Welcome Back Breakfast for teachers  Elementary Pep Rally & Tailgate  September Events:  Highland Drive PSO Meeting 9/11 @ 9:15am  Health & Safety Week 9/16-9/20 |
| **Schools Foundation-**  **Janelle Henning / Petra Laszlo** | Present.  2019 Classroom Enrichment Grants  This year the Schools Foundation approved 13 classroom enrichment grants totaling over $26,000. The Foundation was excited to surprise the grant winners during the District convocation on August 20th. For more information on grant winners and their terrific proposals, visit our website [www.bbhsf.org](https://eur02.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.bbhsf.org%2F&data=02%7C01%7C%7C7e02f147ac9148fd461a08d7313dafc6%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637032013317416366&sdata=x2DC%2BGlvrjORnM1%2BS0KPyfn577tyyvnN6bsm5sQkJLw%3D&reserved=0)  2019 Scholarships  At the 2019 Senior Recognition ceremony the Schools Foundation was able to award $34,500 in scholarships to 55 graduating seniors from BBHHS. Congratulations to these students and good luck in your future endeavors! For a full list of scholarships and recipients please visit our website [www.bbhsf.org](https://eur02.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.bbhsf.org%2F&data=02%7C01%7C%7C7e02f147ac9148fd461a08d7313dafc6%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637032013317426371&sdata=B%2BLhAMmB%2FiPnDJYaBMlfNUOIVcE3DVdjgb9dnMHrjG0%3D&reserved=0)  SAVE THE DATE:  2020 Sip and Support Our Scholars will be THURSDAY, FEBRUARY 13th 2020. More information to come soon but they are going with a Valentine Theme. All proceeds from this event will fund the 2020 Classroom Enrichment Grants program. |
| **Band Boosters-**  **Michelle Banks** | Our band had an amazing summer camp and a great first show. The Marching Bees are working hard now on a homecoming show to debut this month!  You may have seen our amazing Athletic Programs for sale at the football games for $5. We have pictures and rosters for all Fall sport teams.  This is an amazing partnership with the Athletic Director, sports teams and our local community.  This summer we purchased 320 new raincoats for our Marching Bees. In an effort to keep the old raincoats out of a landfill, our amazing boosters “up-cycled” the old coats and created new blankets out of the raincoats!  We have sold them at home games for just $10 per blanket. They take a short time to make and offer some waterproof warmth!  Our band is looking forward to an amazing marching season... |
| **Orchestra Boosters- Michelle Goldthorp** | Not present. No report. |
| **Vocal Boosters- Kristen Beven** | Not present. No report. |
| **Athletic Boosters - ?** | Not present. No report. |
| **New Business** | No new business. |

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**End of report.**