



Brecksville-Broadview Heights PSO Council Meeting Minutes

December 1, 2016

PSO Council is a meeting for sharing information and learning about our schools and our district. We encourage you to engage in responsible conversation and healthy discussion on issues to promote better education for children. Personal agendas are not welcome at Council. We will gladly direct you to the appropriate resource to help you after the meeting. Please respect each person's time on the agenda.

PSO Council President, Megan Sarfi called the meeting to order at 9:32am. The pledge of alliance was said. The meeting was adjourned at 10:44am

Welcome	
OFFICERS	
1st Vice President- Holly Long & Karen Mitchell	<h2 style="text-align: center;">BBH PSO Honey Baked Ham Holiday Sale</h2> <p>Happy Holidays BBH Families, Friends & Staff! The District PSO Units are working with Honey Baked Ham to provide you with all your ham and turkey needs this holiday season. There are several ham and turkey options available for sale for the same price offered in store, but there will be no need to wait in line to pick your selections up. Rather, on Friday, December 23rd between 3:00pm and 5:00pm, you can pick them up at the Brecksville Community Center! No hassle!! Honey Baked Ham will be donating a portion of the proceeds to the PSO Units.</p> <p>Please click on the link below to review the options available and to make any purchases. The deadline for ordering is NOON on Friday, December 16th, 2016. Additionally, only online orders will be accepted and must be paid for <i>via</i> Paypal.</p> <p>Thank you for your continued support and Happy Holidays!</p> <p>Your BBH PSO</p> <p>http://events.r20.constantcontact.com/register/event?jsessionid=1841B8966E62DFA2A008441FC0993AB7.worker_registrant?llr=trnm69dab&oeidk=a07ed1ah5wd9d45ad7</p>
2nd Vice President- Rita Miller	<p>Not Present. Report read by Kelly Petros.</p> <ul style="list-style-type: none"> This is the last week of our Yuletide Hunger Drive. The city will be picking up the items on Monday from all of the schools and then sorting will take place Monday afternoon from 3pm until 8pm. If anyone is interested in volunteering to sort, they can contact Brecksville Human Services at 440-526-2499. A huge thank you to everyone for their help and for all of the special events within the schools to promote this important program! Thanks for caring and sharing!!
Recording Secretary- Kelly Petros	<p>Please sign in. Reminder that the PSO recording secretaries need to remind PSO volunteers, committee chairs & the board to track their volunteer hours.</p>
Corresponding Secretary- Jennifer Schneider	<p>Get information to Jennifer. Next Newsletter goes out when kids go back to school in January.</p>
Treasurer- Joanna	<p>Read Treasurer's Report. See attached.</p>

Hamilton	
President- Megan Sarfi	<p>Good Morning and Welcome.</p> <p>Hope everyone has a great holiday season. Reviewed guidelines for gifts that need preapproval from the district. See attached guidelines. Guidelines will be online. When in doubt call Chris Coad.</p> <p>Flyers available for Honey baked Ham. Deadline is Noon on Dec 15th. Pickup is in Brecksville on the 23rd. Cost is the same as in the store. 15% comes back to district.</p>
Superintendent - Joelle Madgar	<p>We have completed survey. We are having data presented at public meeting on December 12 at high school auditorium.</p> <p>Board desires to move forward with Levy in May. Starting campaign and moving forward with volunteer in January. Send Joelle an email if you want to volunteer. Donations to levy campaign should be written to "BBH City Schools Issues Committee". Appreciate any donations to campaign.</p> <p>An idea for an event during the next school year: "Take Back the Night". The community and School Districts commit to cancel all activities for a night. One night for family to spend together. Looking for community to donate gift cards for dinner, etc. Target is February 2018.</p> <p>Kathy Evans from Print Shop is retiring. Maintaining for ½ time for rest of this school year. PSOs are requested to push printing back to buildings. Will be upgrading equipment over the next couple of years to provide ability to print/copy from computer. It is a minor cost savings about \$70K if print shop is possible to phase out.</p>
Board of Education- Debbie Bernauer	<p>Reiterated Survey and levy that were discussed by Joelle.</p> <p>Attended Ohio School Board conference in November.</p> <p>School calendar has been approved for next year.</p>
Director of Human Resources- Brian Wycuff	Not Present
Treasurer/CFO- Rick Berdine	Not Present
Director of Business Services- Chris Coad	Not Present
Director of Curriculum and Instruction- Maggie Niedzwiecki	Not Present
Coordinator of Community Relations- Cathy Harbinak	Not Present
Director of Pupil Services- Gina Symsek	Not Present
CAPA Coordinator- Kelly Lazar &	<p>SAAD club at high school promoted the great American smoke out.</p> <p>Tobacco product use is increasing (not necessarily cigarettes)</p>

Dr. Carla Calevich	<p>License plates are now available. Sample passed around. The steps to get the plates via oplates.com were communicated via the PSO council monthly email on December 1.</p> <p>On Tuesday, the high school staff participated in program to intervene with potentially suicidal students. Encourage student to talk to counselors. A large group of high school students will also be trained.</p> <p>Math lesson was done based on data from Cuyahoga County heroin/fentanyl overdoses. Affected families presented to students involved in this lesson.</p> <p>Taking 14 kids to state house to participate “under the dome” conference. Meeting with 8 representatives and Mr. Patton’s office.</p> <p>CAPA students also helping with many holiday shops.</p>
PRINCIPALS AND PSO UNIT PRESIDENTS	
High School- Joe Mueller Principal	<p style="text-align: center;">BBHHS PSO Council Report 12.1.16</p> <p>Here is our December update for BBHHS:</p> <ul style="list-style-type: none"> • Crisis/Grief/Trauma Programs - On Tuesday, November 29th, the HS staff participated in QPR Training (Question, Persuade, Report) to become better educated on recognizing and responding to signs of suicide. • CCP/CVCC Meetings - Students wishing to participate in either the College Credit Plus program or Voc/Tech Opportunities at the Career Center (CVCC) must attend registration information meetings. CVCC Meetings are 12/8 & 12/13 @ 7PM at the career center. The CCP meeting will be 1/30/17 at BBHHS @7PM. • Interim Progress Reports for the 2nd quarter have been posted to Progress Book. We consistently monitor student progress, and work with families and teachers to provide support and assistance to improve learning. • OCBA Testing - Our Fall administration of the state-required US Govt. exam will occur prior to winter break. We will also be administering make-ups in a number of exam areas. Tests are required in Eng I; Eng II; Geometry; Alg II; Bio; American History and US Govt. More information about the exams can be found on the ODE web site. • State Champions - Our Lady Bees are the Division I (bi school) State Volleyball Champions! This is the 1st Volleyball Championship in school

	<p>history! Our girls are not only talented and well-coached, but model the most positive attitude and energy imaginable. Their joy for the game and love of their team was an obvious advantage throughout the season. Win or lose, they love being Bees! What an inspiration for all of our schools and programs!</p> <ul style="list-style-type: none"> • Performing Arts Programs - Since our last meeting, we have performed Arthur Miller's "The Crucible" to an arena audience, and hosted our 9th annual Show Choir Festival (what I call MIMFest 9), featuring groups from Mayfield, Hudson, Rocky River and Westlake. Both programs were outstanding, providing our student artists and our "techies" a chance to show their incredible talent. Like our student-athletes, our performing artists and their directors invest hundreds of hours rehearsing and practicing to improve their "performance," and it was clearly evident in both shows. If you haven't attended a performance, you are missing our community treasure. Bring the family! Bravo! • Holiday Concerts - The week of december 12th is concert week at BBHHS. Our Band Concert is Tuesday, 12/13, and our Choir/Orchestra will perform on Thursday, 12/15. Both concerts begin at 7PM in the Auditorium. • Peace - Much Love and Happiness to everyone in BeeLand during this very special time of year. It is our hope that all of our kids have a joyous break - and that our parents and caring adults find time to love, laugh and rest - a New Year is coming!
HS PSO – Karen Mitchell	Participating in Yuletide hunger (fill the classroom) and the honey baked ham sale.
Middle School Principal- Todd Rings	<p style="text-align: center;">PSO December 1, 2016 Report Middle School</p> <p>We have had a tremendous collection of food for our annual Yuletide hunger drive campaign led by Mr. Zenir and our Builders Club.</p> <p>We had a 200 kids at our 7th grade canteen put together by our PSO moms and dads a couple of weeks ago. Everyone had fun and was entertained. The kids loved racing in the obstacle course blow up.</p> <p>We are just finishing up our Washington DC individual peanut fundraiser for our 8th grade students.</p> <p>Our winter athletic sports teams are up and running and our girls basketball teams have already started playing games and are being successful.</p>

	<p>Thanks to the PSO we have 4 new sofas and 2 ottomans for our media center for the students and staff to use while in the media center.</p> <p>Our staff has been participating in professional development in different areas and collaborating with colleagues on best practices in our classrooms on a regular basis.</p> <p>We are entering our holiday concert season and will have our winter musical concert for our students on December 16th.</p>
MS PSO- Jennifer Dzina Julie Guardado	Not Present.. Nothing to report.
Central School Principal- Chris Hartland	Not Present – See report by Beverly Chambers
Central PSO- Michelle Banks Melissa DeTray	Not Present.. No report received.
Chippewa Principal- Beverly Chambers	<p style="text-align: center;">PSO Council Report December 2016</p> <p>K-5</p> <p>The winter benchmarking for Math and Reading through iReady are occurring over the course of the next few weeks. Data from the diagnostic will be reviewed and used to guide the teachers in the planning of lessons and for differentiating instruction to best meet the needs of the students.</p> <p>Lots of Holiday Giving efforts wrapping up through the next few weeks. This includes: Yuletide Hunger, Wear a Pair...Share a Pair, the Leprechaun Foundation stocking project, sending holiday crafts to Chippewa Place, Holiday Giving programs...just to name a few! We have been extremely pleased with all the support from all of our families.</p> <p>Both Hilton and Chippewa's third grade musicals are to be performed this evening. Hilton's show, "Elflandia" will be presented at the Middle School. Chippewa's show, "How To Train a Reindeer to Fly" will be presented at the High School. Highland's Grade 3 Holiday Concert will be held next Monday at the high school. All shows begin at 7:00. The students are very excited to perform for families and friends! They are ready!</p> <p>CHIPPEWA</p> <p>The Music in Motion student group from the High School will be visiting Chippewa on Tuesday, December 13. This is always a favorite program for both students and staff! Thanks to the High School staff for arranging this visit to Chippewa.</p> <p>Chippewa will be scheduling its first lockdown over the course of the next two weeks. Officer Chrisopoulos, from the Brecksville Police Department, will be joining us to supervise the drill. We will let our families know when the lockdown has occurred to promote some dinner time conversations at home about our efforts in</p>

keeping all of our students and staff members safe during any emergency situation.

The Challenge 1000 is on this week and ends Monday. The students and staff have been challenged to bring in 1000 items by Monday for the Yuletide Hunger Drive! When we reach our goal...we will celebrate with a building wide pajama day on Friday, December 9!

Students are being recognized today and tomorrow for "Being Their Best" for the month of November. Students will bring home certificates, have their names posted on our bulletin board, and receive a popcorn treat! We are proud that 98% of our students were recognized for the month of November!

Thanks, again, to Mrs. Gladysz...a retired Chippewa teacher...for organizing this year's Leprechaun Foundation project. Parents, staff, families, and students will all be working to create, and stuff, over 100 stockings that will be donated to local hospitals for the holidays.

HILTON

Step Up To Quality visited the Hilton Preschool on Monday (11/28) and we received the highest rating of five stars! Step Up To Quality is the new rigorous rating system from the Ohio Department of Education that looks at all aspects of preschool programing including the curriculum, parent engagement, assessment, professional development, and continuous improvement. It was an all-day process, and the Hilton preschool staff did a phenomenal job!

As part of Hilton's ongoing PBIS (Positive Behavior Interventions & Support), on Thursday, Hilton conducted its monthly Random Bee Buck drawing for November. For those students earning Bee Bucks in the month of November, four lucky winners (one in each grade level) were called down and received small prizes.

On November 17, the Hilton PSO sponsored a wonderful school-wide assembly "American History through Music" The students loved it!

November 17, 2016 also marks a great day in history as Mr. Martin played the students in a Box Tops basketball game. Most importantly, in a hard-fought game, Mr. Martin defeated the students 87-81!

HIGHLAND DRIVE

We conducted our first lock-down drill yesterday. This drill was probably the best to date. I believe we only had two rooms that had not been completely barricaded at the doors. Officer John commended us all.

Our annual book fair and elf shop occur this Saturday and the children are enthusiastically checking the entire area out.

Picture retakes are on December 6.

Parties on the afternoon of December 16 and our Annual Sing Along is on Friday, December 16 at 2:30pm. Please join us.

Finally I just wanted to report that our Snowflake (the little injured duck) has been returned to her flock. So many people have been asking and I wanted to let you all

	<p>know she is as good as new. Dr. Riggs of the Norton Aviary Clinic has treated her for the past month gratis. Yes, there is still a lot of kindness in this world.</p>
<p>Chippewa PSO- Kelly Ely & Denise Gawlik</p>	<p style="text-align: center;">PSO Council Meeting 12/1/16 Chippewa Elementary PSO President's Report Kerry Ely and Denise Gawlik</p> <p><u>Activities and Events:</u></p> <ul style="list-style-type: none"> Chippewa is spearheading the Honey Baked Ham sale for the PSO units. The entire district is invited to order hams or turkeys in several sizes for delivery before Christmas. Ordering and payment is done online via credit card and pick up will be on December 23rd at the Brecksville Community Center from 3-5pm. We will be accepting orders until Dec 16th at NOON. We partnered with the marketing firm Docmann to sell Bees gear to our Chippewa families for the holidays. An order form went home with students this week and they can buy items with the Bees logo: 2 styles of lounge pants for youth or adults, 2 different types of winter hats or a drawstring bag. This is not a fundraiser but rather a service – we are selling items just above cost. This merchandise will also be picked up at the Brecksville Community Center on December 23rd from 3-5pm. Our annual Holiday Shoppe will be held next weekend on 12/9 & 12/10 – that is Friday evening from 5:30 – 8pm and Saturday morning from 10am – Noon. The kids will have the opportunity to buy gifts for the whole family including their pets. Each child will have a personal shopper to help them pick out items within their budget, and the gifts will be wrapped up and labeled. This is a very popular event and we need many helpers to run it smoothly. We have a few high school students signed up to help (thank you Kelly Lazar!) and we are looking for more parent and student volunteers. Our next PSO meeting will not be an actual meeting but rather a relaxed holiday lunch on December 14th. It will be held at the student run Valley Inn restaurant at the Cuyahoga Valley Career Center (CVCC). They are offering us a buffet for the very reasonable price of \$12 per person. The lunch will be from 11:30 – 1pm. Looking further ahead, we have been working with the organization Bike Brecksville to set up a Bike Rodeo on the Chippewa playground on Saturday, April 29th. Kids will be invited bring their bikes to school that morning to learn about bike safety with certified safety instructors and the Brecksville police. We will report back with more details as we get closer to this date!
<p>Highland Drive Principal- Eva O'Mara</p>	<p>Not Present. See report by Beverly Chambers.</p>
<p>Highland PSO- Jill Gerber Rachelle Reusse</p>	<p><u>Book Fair and Elf Shop</u> Book Fair and Elf Shop taking place this Saturday , 12/3. A preview sale day for the Book Fair will be available for parents on Friday, December 2nd where they can make purchases. We will have special guest appearance by Clifford, the Big Red Dog on Saturday.</p>

	<p><u>Operation Outerwear</u></p> <p>Operation Outerwear is in place now . The school is collecting new and gently used coats, boots, gloves and other outerwear to be distributed within the district for those needing assistance.</p> <p><u>PSO Brunch and Meetings</u></p> <p>Highland's PSO Brunch is scheduled for 12/13 at 11:30 at Burntwood Tavern. This brunch will take place in lieu of our monthly meeting for December. We'd like to thank Maggie Neidzwicki for being our guest speaker in November. She passed along some good information on the current testing processes in place and how to translate the results.</p> <p><u>Gifts and Goals</u></p> <p>Gifts and Goals Committee has been assembled. We have been in communication with Mrs. O'mara so we can begin the process of collecting requests. The committee will meet soon, likely it would be after the holidays to discuss request and the criteria and then to decided on purchases.</p> <p><u>Christmas Celebration Week</u></p> <p>Highland Drive PSO will be holding a week long holiday celebration the week of December 12th which will include candy cane give-aways, holiday socks or hats days, and a visit from Santa and his elves. We will also have Music in Motion come in for a special concert during the week.</p> <p><u>Honeybaked Ham Sale</u></p> <p>The flyer for the district wide Honeybaked Ham Sale has been posted in our newsletter and Facebook page. Pick up day is December 23rd between 3 and 5. Each school will have a representative there to help distribute the items.</p>
Hilton Principal- David Martin	Not Present. See report by Beverly Chambers.
Hilton PSO- Christy Crouch	<ol style="list-style-type: none"> 1. Our Family Science Night was a great success! Everyone enjoyed the opportunity to use the iPads outside to check out the constellations in the night sky and the planetarium was a big hit. Students learned about stars, constellations, planets, galaxies and more. This event sold out in less than 24 hours and had a waiting list, so we plan to do it again in the spring so that more families can participate. 2. Our Holiday Shoppe is this Friday evening. In addition to providing our students with an opportunity to do some holiday shopping for their families (which includes personal shoppers and gift wrappers!), we will feature a Scholastic Book Fair preview (which is a great way to excite students for the regular book fair coming in March), a pianist in the lobby playing holiday music, face painting, refreshments and hopefully a visit from Santa himself. While students are waiting for their turn with a personal shopper, they will be able to either watch a holiday movie or create holiday cards in the art room. Families will also have the opportunity to participate in a raffle to win tickets to the Cleveland Zoo, a Lake Erie Monsters game or Lake County Captains game. These tickets were generously donated and all proceeds will benefit the PSO. 3. Our first ScienceDZ of the year is coming up on December 9. The topic is rocks and minerals and students are excited to participate in this hands on learning experience. 4. Hilton's Jingle Bell Jog, a event planned by our Phys Ed teacher Amy Dubasak with the support of the PSO, will take place on December 16. Students in each grade level will have the opportunity to attach jingle bells to their shoes and participate in a fun run/jog, jingling all the way! This fun event is a great way to reinforce the importance of physical education...and it's always fun for the PSO to provide hot cocoa for the students that day! 5. Hilton PSO's holiday brunch is December 6 at Burntwood Tavern. We are excited to celebrate together...we've had a busy year so far!!

	6. Planning for Hilton's 50th Birthday Party are in full swing. The celebration will take place on Saturday, May 6 from 12-4. We are currently searching for community organizations who would be interested in setting up a booth at our event that would give students an opportunity to play a carnival game. In exchange for providing a fun activity for our party, the organizations would be permitted to pass out information to families. If you know of any community organizations or businesses you think would be interested in participating, please feel free to email me their contact information. We will be having a food truck, magician, face painters, balloon twisters, bake sale, dunking booth, bouncy houses and (fingers crossed!) possibly a petting zoo and pony rides. We are also holding a Tshirt fundraiser beginning in January where families will be able to purchase a limited edition Hilton's 50th Tshirt. Proceeds from this sale will go directly back to financing the celebration.
COMMITTEES AND REPRESENTATIVES	
Schools Foundation- Rhonda	Not Present
Orchestra Boosters- Melissa Rohrer	Not Present
Vocal Boosters- Barb Diver	Not Present.
Band Boosters- Michelle Mihalek	Marching band made last appearance at the Brecksville Holiday Parade last Sunday. Now band breaks down into various indoor bands. December 13 is band concert. Citrus pickup is December 9. Trying to get band alumni event going Dec 28 at Pickle-works.
Athletic Boosters- Beth O'Donnell	Not Present
STEM Coordinator- Cathy Roderick	Not Present
QUEST- Maria Hearns	Not Present
PSO Representative to the Safety & Security Committee- Jill Gerber	Not Present
New Business	None

AGENDA

PSO Council & High School Meeting



December 1, 2016

PSO Council & High School are a meeting for sharing information and learning about our schools and our district. We encourage you to engage in responsible conversation and healthy discussion on issues to promote better education for children. Personal agendas are not welcome at Council. We will gladly direct you to the appropriate resource to help you after the meeting. Please respect each person's time on the agenda.

- Call to order and Pledge of Allegiance
- Welcome
- 1st Vice President – Holly Long and Karen Mitchell
- 2nd Vice President – Rita Miller
- Recording Secretary – Kelly Petros
- Corresponding Secretary – Jennifer Schneider
- Treasurer – Joanne Hamilton
- President – Megan Sarfi

- Board of Education – Debbie Bernauer

Administrative Staff – Please try to keep reports to 3 minutes.

- Superintendent – Joelle Maygar
- Director of Human Relations – Brian Wycuff
- Treasure/CFO – Rick Berdine
- Director of Business Services – Chris Coad
- Director of Curriculum and Instruction – Maggie Niedzwiecki
- Coordinator of Community Relations – Cathy Harbinak
- Director of Pupil Services – Gina Symsek
- CAPA Coordinator – Kelly Lazar

Principals and PSO Unit Presidents

- High School – Joe Muller / Alecia DeSantis & Karen Mitchell
 - Any HS PSO business
- Middle School – Todd Rings / Jen Dzina & Julie Guardado
- Central – Chris Hartland / Melissa DeTray & Philip Shipman
- Hilton – Dave Martin / Christy Couch
- Chippewa – Beverly Chambers / Kerry Ely & Denise Gawlik
- Highland Drive – Eva O'Mara / Jill Gerber & Rachelle Ruesser

Committees and Representatives

- Schools Foundation – Foundation Trustee
- Band Boosters, Michele Mihalich
- Orchestra Boosters, Melissa Rohrer
- Vocal Music Boosters, Barb Diver
- Athletic Boosters, Beth O'Donnell

New Business

Adjournment _____

Upcoming Dates:

- Tues. November 1- Mon. December 5- Yuletide Hunger Collection
- Mon, November 27 – Fri, December 16 - Honey Baked Ham Sale
- Tues, December 13th – High School Holiday Band Concert @ 7pm
- Thurs, December 15th – High School Holiday Choir & Orchestra Concert @ 7pm
- Fri, December 23 – Honey Baked Ham pick up 3pm – 5pm @ Brecksville Community Center

ATTENDANCE

PSO Council Meeting

December 1, 2016

Name

Jennifer Schneider

Waren Mitchell

Holly Long

Linda Crouch

Sara Tuskan

Christy Crouch

Michelle Mihelich

Denise Gawlik

Kerry Eby

Jeanette Olson

Debbie Bernauer

Julie Gebert

Kim Polcaypo

Jamie Brooks

Kelly

PSO Gift Guidelines

PSO Gifts / Donations Guidelines

Rule of thumb: If the item that is being purchased could result in additional costs to the district the item must be approved by the Board of Education members prior to purchase. (technology, building improvements, furniture, painting, flooring, etc)

Procedure:

Items that need BOE approval prior to purchase

Please present them to the District Director of Business Services. They can give you pre-approval for the purchase and will handle getting it on the BOE agenda for official approval.

Sample of items that need approval:

- Air Conditioning Units* (window)
- Band Instruments
- Furniture** (desks, tables, chairs, couches)
- Fans
- Building/Ground Improvements (courtyards, playgrounds, garden structures)
- Technology (smartboards, iPads, computers, cameras, audio systems, projectors, etc)
- Laminator
- Lighting**
- Pads for gym walls
- Large gym equipment (basketball backboards, volleyball nets,
- Trees, shrubs, bushes
- Window Treatments
- Security Items
- Stability balls / yoga balls

For items that do not need pre approval to purchase

They may be submitted on a cumulative list. You do not need to include price of the items.

Sample of items that DO NOT need pre-approval:

- Books purchased from Scholastic or other approved vendor
- Classroom supplies
- Classroom / school board games
- Calculators
- Computer mice
- Flashlights
- Legos
- Laser Ray Box & Lense
- Clipboards
- Covers for computers, iPads, netbooks, etc
- Memberships – new/renewal
- Microscopes
- Balls, jump ropes, cones for playground
- Privacy Shields
- Gift of money / scholastic dollars from bookfair

*These types of things are really not appropriate for the PSO to purchase

**These types of things should only be for things like "Maker Space"

Treasurer's Report for PSO Council

BRECKSVILLE-BROADVIEW HEIGHTS PSO COUNCIL TREASURER'S REPORT

DECEMBER, 2016

Balance as of November 3, 2016

Huntington	\$2,568.17
Westfield Bank	\$8,695.22
TOTAL	\$11263.39

Deposits

Westfield Bank	
PSO Council Dues	\$509.87
Amazon Smile	\$8.80
TOTAL	\$518.67

Disbursements

Huntington	
Bank Service Fee	\$20.00
Westfield Bank	
Constant Contact	\$85.00
Quick Books Online Fee	\$54.00
TOTAL	\$159.00

Balance as of December 1, 2016

Huntington Bank	\$2,548.17
Westfield Bank	\$9,074.89



Honey Baked Ham Holiday Sale

Your BBH PSO Units are excited to offer all BBH families, friends and staff a Honey Baked Ham Holiday Sale this year! Several varieties of ham and turkey are available for purchase starting **now until Friday, December 16th at NOON**. The cost is the same as you would pay in store, but there will be no waiting in line! Pick up your purchases on Friday, December 23rd between 3:00pm and 5:00pm at the Brecksville Community Center. **Only online** orders will be accepted and must be paid for in advance. Please go to <http://conta.cc/2gvSGsE> to check out the selections and to make any purchases.

Honey Baked Ham will donate a portion of the proceeds to the BBH PSO Units. Thank you for your continued support. Please email Denise Gawlik or Kerry Ely at psokerryanddenise@yahoo.com with any questions.

