



Brecksville-Broadview Heights PSO Council Meeting Minutes

September 1, 2016

PSO Council is a meeting for sharing information and learning about our schools and our district. We encourage you to engage in responsible conversation and healthy discussion on issues to promote better education for children. Personal agendas are not welcome at Council. We will gladly direct you to the appropriate resource to help you after the meeting. Please respect each person's time on the agenda.

PSO Council President, Megan Sarfi called the meeting to order at 9:33am. The pledge of alliance was said. The meeting was adjourned at 11:25am

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| Welcome | Good morning, the pledge of allegiance was said. Welcome back. | | | | | | | | | | | | | | | | | | | | |
| OFFICERS | | | | | | | | | | | | | | | | | | | | | |
| 1st Vice President- Holly Long & Karen Mitchell | The Welcome Back lunch was served to 600 staff members and from all accounts went well. Thanks to the Council Delegates and other PSO members who helped set up, serve and clean up. Also, the PSO would like to Welcome Cindy to the kitchen and thank her, Lisa and the custodians for their help and support with this event. If anyone has any suggestions for next year, please forward them to Holly or Karen. | | | | | | | | | | | | | | | | | | | | |
| 2nd Vice President- Rita Miller | Not present. Will hear from her later in the year about Yuletide Hunger. | | | | | | | | | | | | | | | | | | | | |
| Recording Secretary- Kelly Petros | Please sign in and please, if you have not already done so, forward me your report for today. Reminder that the PSO recording secretaries need to remind PSO volunteers, committee chairs & the board to track their volunteer hours. | | | | | | | | | | | | | | | | | | | | |
| Corresponding Secretary- Jennifer Schneider | Will send newsletters out on the first of every month. Please send to Jennifer before the first of the month. | | | | | | | | | | | | | | | | | | | | |
| Treasurer- Joanna Hamilton 9-1-16 | <p>Treasurer's Report:</p> <table style="margin-left: 40px;"> <tr> <td>Balance as of June 1, 2016</td> <td style="text-align: right;">\$10643.48</td> </tr> <tr> <td><u>Deposits</u></td> <td style="text-align: right;">\$84.89</td> </tr> <tr> <td><u>Disbursements</u></td> <td style="text-align: right;">(\$1106.08)</td> </tr> <tr> <td>Balance as of September 1, 2016</td> <td style="text-align: right;">\$9522.29</td> </tr> </table> <p>Megan Read Audit as follows:</p> <table style="margin-left: 40px;"> <tr> <td>Balance on hand June 30,2015</td> <td style="text-align: right;">\$8,620.74</td> </tr> <tr> <td>Receipts from 7/1/15 – 6/30/16</td> <td style="text-align: right;">\$13,443.72</td> </tr> <tr> <td>Total Cash Available</td> <td style="text-align: right;">\$22,064.46</td> </tr> <tr> <td>Disbursements from 7/1/15 – 6/30/16</td> <td style="text-align: right;">\$11,628.31</td> </tr> <tr> <td>Balance on hand as of June 30,2016</td> <td style="text-align: right;">\$10,436.15</td> </tr> <tr> <td>Balance per 6/30 Bank Statement</td> <td style="text-align: right;">\$10436.10</td> </tr> </table> <p>No Outstanding Checks Balance on hand and bank statement off by \$.05 due to interest not accounted for. Audit Completed 8/18/16 by Michelle Banks, Syeyenne Uhlir and Rita Miller</p> | Balance as of June 1, 2016 | \$10643.48 | <u>Deposits</u> | \$84.89 | <u>Disbursements</u> | (\$1106.08) | Balance as of September 1, 2016 | \$9522.29 | Balance on hand June 30,2015 | \$8,620.74 | Receipts from 7/1/15 – 6/30/16 | \$13,443.72 | Total Cash Available | \$22,064.46 | Disbursements from 7/1/15 – 6/30/16 | \$11,628.31 | Balance on hand as of June 30,2016 | \$10,436.15 | Balance per 6/30 Bank Statement | \$10436.10 |
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| | <ul style="list-style-type: none"> No questions or discussion on audit. Lottie Kraguljac made first Motion to approve the audit. Karen Mitchell 2nd the motion. No further discussion on audit. Motion is approved and the audit will become part of financial records. <p>Budget for Council</p> <p>See Attached budget. Discussed changes to the budget.</p> <ul style="list-style-type: none"> Removed costs for calendar printing. Working to get online version. Will have static online copy with ‘live’ links. Need Checks due to going back to Westfield bank. Increased Quickbooks Fee – More schools are moving toward online quickbooks. All except high school. The many benefits of Quickbooks online were discussed.. <p>Motion to approve 2016 PSO Council Budget</p> <ul style="list-style-type: none"> Denise Gawlik made 1st.motion. Lottie Kraguljac 2nd the motion. No further questions or discussion. Motion to approve the PSO council budget as presented passes. |
| <p>President- Megan Sarfi</p> | <ul style="list-style-type: none"> CONVOCATION LUNCHEON: Thanks to Holly Long, Karen Mitchell and Cheryl Richardson for giving their time before school started in planning the Back to School Luncheon that was served to all BBHCSD personnel on Monday, August 15th. The District with the help of the PSO Council Delegates and PSO Presidents volunteered their help to make this luncheon a success. BBHCSD PLANNER: First year it hasn’t been printed. An online version will be available to print soon. Please encourage your families to use the school PSO websites to get most current information. MEMBERSHIP: Membership drives are underway. Please consider joining! All membership fees are invested in enriching our student’s academic lives. Need to join at each individual school. ELEMENTARY NIGHT at the BEES Football Game is coming up on Friday, September 9 th . Show your school spirit and join us on Friday night at 7:00pm and support your BBH football team! Tailgating Committee Update <ul style="list-style-type: none"> Pizza for purchase. Bring your own football. First 100 kids get glow bracelets. Subway – Fron noon to 7 PM money will go back to PSOs at Brecksville Subway. 5:30 – 7:00. Cross school event. Ask Kerry Ely who spoke about this. Working through Concession Stand issue. Mr. Mueller said he would take care of it. People can buy from concession stand and go in and out to the tailgate. Also Marching Band night for 8th grade students. |
| <p>Superintendent- Joelle Madgar</p> | <ul style="list-style-type: none"> Joelle introduced herself and said that it has been a great few months. She has spent a lot of time in the individual schools talking to the students. Thank you to all PSO members. Suggested purchasing signs for new students coming to the district and for new kindergarten students. An idea for next year. <p>District Policies Discussed</p> <p>When someone (individual or organization) wants to give a donation or gift to a school in the district, there is a policy that the district has that needs to be followed. All gifts and donations must be approved by the board prior to acceptance. See attached</p> |

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| | <p>Policy “ Public gifts to the district”</p> <p>Attached Policy “Gifts grants and bequests” Ohio state employees have an ethics board that oversee what each member is allowed to receive. Teachers(and other district employees) are not allowed to accept gifts over \$25. Don’t give group gifts that are over \$25.</p> <p>Gifts and goas need to go through board approval. Kathy Harbinak implied that a procedure is in place to do this. Friend of PSO policy needs to change so that the gift is not in excess of \$25.</p> <p>Much discussion around the policies and how procedures need to change. More discussion to take place.</p> |
| Board of Education- Debbie Bernauer | <p>Thank you to all the PSO members for what you do throughout the year. Very happy to have Joelle on board.</p> |
| Director of Human Resources- Brian Wycuff | Not Present |
| Treasurer/CFO- Rick Berdine | Not present |
| Director of Business Services- Chris Coad | Not Present |
| Director of Curriculum and Instruction- Maggie Niedzwiecki | <p>Thank you expressed to PSO, Wecome back. Will have more to report as year progresses.</p> |
| Coordinator of Community Relations- Cathy Harbinak | <p>Thank you for back to school luncheon. Thank you to Schools Foundation.</p> <p>Growing pains with Constant Contact that she believes are fixed. Added sign up button on district website with all possible mailing lists available to sign up. Also provides an Easy way to resubscribe.</p> <p>Follow Superintendent's Twitter account @Superbeebbh</p> |
| Director of Pupil Services- Gina Symsek | <p>Thank you expressed for luncheon. Welcome back.</p> |
| CAPA Coordinator- Kelly Lazar & Dr. Carla Calevich | <p>Huddle leadership training took place the day before school started. Train high school kids to go into lower schools to educate on alcohol/drugs, etc.. 185 Kids in huddle. Grouped for easy volunteer requests. 6 hrs of service to be in huddle. SAAD Group. Respect Club (bullying education).</p> <p>Website for more information.</p> <p>Specialy plates – we are one of 3 districts in state that are approved.. Can purchase at BMV. \$30 comes back to BBH to support social emotional health of students. Artwork was just completed for the plates.</p> <p>Applied for grant from Cardinal Health. 15K grant to promote proper disposal of prescription drugs. Bags distributed to those in attendance at meeting.</p> <p>GenerationRX – pharmacy student to train huddle students to talk to 6th grade students.</p> <p>Applied for drug free community grant of 5 yr funding. We received 1.25 million over 5 years.</p> <p>Brecksville united Methodist series – Flyer handed out.</p> <p>To request volunteers – email Kelly with date and event.</p> |
| PRINCIPALS AND PSO UNIT PRESIDENTS | |

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| <p>High School- Joe Mueller Principal</p> | <ul style="list-style-type: none"> • We are underway in the '16-'17 school year! We welcome our Seniors of the C/O '17, and our Freshmen of '20 as we continue our learning journey here at "The Hive." • As always, there are many questions at the beginning of each new year. Hopefully, you have found the answers to your needs through such resources as our web pages, email, constant contact messages or by calling or coming to the school. It's always our pleasure to work with our families on behalf of our "Bees." • A question that regularly arises from our educators has to do with student motivation and interest. In an environment of mandates, assessments and accountability, teachers ask "Why does it seem that we want students to succeed more than they do?" This is not a simple question. A simple answer would be "because they're kids." Kids don't always worry about the future, as their "present" unfolds and changes for them each day. Fortunately, we all recognize that this is BBHHS, and our families, communities and - yes - even the majority of our students, have a plan for educational success. • A more informed response to this question is that students do, indeed, bear responsibility for their learning. Everybody knows it. Right? I mean, even if someone mistakenly believes that kids show up each day and the teacher "gives" them learning (so not true!); it is understood that the student must, somehow (test, quiz, etc.), show/prove that they "got" it. 21st century learning requires deep understanding and complex problem-solving skills, and lower-level recall and repetition will not result in access to the future opportunities we expect for our students. Such learning requires a commitment to study that continues outside of the classroom and beyond the school day. This is every student's responsibility - Pressure - if you will. • This is natural pressure - what I mentioned earlier that we all know about school and learning. Distressful pressure is unhealthy, and we won't support it. We will supervise learning for each student that allows all to approach their true potential. • "NO PRESSURE - NO DIAMOND." • Just as gravity acts upon carbon to transform it from that "lump of coal" to that polished and precious "Diamond," the learning pressure of schools "Transforms" each student. We see the jewel in each student, and will reliably help each family "mine" that stone! • We receive each Bee as a "Diamond in the Rough." Through pressure and polish, together, we shape each unique Diamond. • Upcoming Events <ul style="list-style-type: none"> 9.1.16 - Open House - 7PM 9.12.16 - Guidance Senior/Parent Info Night - 7PM 9.22.16 - Homecoming Parade & Bonfire - 7PM 9.23.16 - Homecoming Court/Football vs. Twinsburg - 6:30PM 9.24.16 Homecoming Dance - 8-11PM 10.10.16 - Financial Aid Night - 10.13/14.16 - Gallery of Achievement program/luncheon/game 10.19.16 - Test Day - Gr. 9 & 10 Aspire/Pre-ACT; Gr. 11 PSAT/NMSQT; Gr. 12 -college visit/careers 11.3.16 - P/T Conferences - 4-7PM • Have a great year. Let's get to it! • GBED! |
| <p>HS PSO – Karen Mitchell</p> | <p>High School PSO Update</p> <ul style="list-style-type: none"> • The PSO cleaned up the staff lounge before the start of school. All cabinets were emptied out and cleaned. A new refrigerator, microwave and microwave cart were installed. In addition, cabinets and drawers were labeled and stocked with paper goods, utensils, wraps etc. We hope this update makes this space more enjoyable to use. • The Staff was welcomed back on the first day with bottled water and assorted granola bars set up in the staff lounge. • Membership-please consider joining the PSO. Parents and Staff are |

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| | <p>welcome and encouraged to join with their minimum \$5 membership-see HOLLY LONG for questions.</p> <ul style="list-style-type: none"> • Thanks to Mr Mueller for supporting the PSO by sponsoring the first dress down day dedicated to the PSO. We appreciate the collection of \$281 and thank you for thinking of the PSO. • The PSO is looking for someone to head up the after prom this year-please let us know if you are interested-you do NOT have to have a junior or senior. <p>New Business:</p> <ul style="list-style-type: none"> • The broken door locks in the HS girls' bathrooms were brought up last year. It is still an issue this year. What can we do to get these doors fixed so girls can have some privacy? <p>Per Joe Mueller – It is being worked on.</p> <ul style="list-style-type: none"> • Is there a list of all clubs available to join that can be posted on the website? <p>Per Joe – it is in the student handbook and they are working on getting it on website.</p> <p>Lottie Kraguljac Read Audit. See Attached.</p> <p>Motion to approve High School Audit</p> <ul style="list-style-type: none"> • Denise Gawlik made 1st.motion. • Megan Sarfi 2nd the motion. • No further questions or discussion. • Motion to approve the High School Audit passes and will be included with the High School's financial records. <p>Lottie Kraguljac Presented Budget. See Attached. No significant changes.</p> <p>Motion to approve 2016 High School PSO Budget</p> <ul style="list-style-type: none"> • Kerry Ely made 1st.motion. • Megan Sarfi 2nd the motion. • No further questions or discussion. • Motion to approve the High School PSO budget as presented passes. |
| <p>Middle School Principal- Todd Rings</p> | <p>We are to a great start at the middle school this year. We had a terrific turnout from our parents on meet the teacher night and the parents got to feel what it was like to walk their child's schedule. We have started a "One Book, One School" program where all students and staff are reading the book called <i>Rules</i> during the day. There are activities that students are doing around the school related to the book. Students have opportunities to win prizes based on their participation in the activities. We are doing our DC scholarship fundraiser, butter braids pastry. They are due next wednesday the 7th of September. Proceeds will go to our scholarship fund to help students go on the Washington DC, trip. Our language arts teachers have set a goal for our students to read 30 books this year in order to continue to love of reading.</p> |
| <p>MS PSO- Jennifer Dzina Julie Guardado</p> <p>Report provided but not presented on 9/1/16</p> | <p>We have a book Fair Sept 20-22. Otherwise, things are just starting up and we'll have more next month.</p> |
| <p>Central School Principal- Chris</p> | <ul style="list-style-type: none"> • 549students to start the school year • Welcomed 40 new families. |

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| <p>Hartland</p> | <ul style="list-style-type: none"> • Revitalization of School Behavior Program. Based on buckets. Assemblies will be coming. • Iready – diagnostic screening of students throughout the year. Provides enrichment and interventions based on assessment. • 4th grade curriculum tonight, 5th grade next week. Parking challenge. Park on stadium drive and will be providing a shuttle bus. • Amplification systems installed throughout 4th grade classrooms. Thanks to Central PSO. |
| <p>Central PSO- Michelle Banks Melissa DeTray</p> <p>Report provided but not presented on 9/1/16</p> | <ul style="list-style-type: none"> • GOALS: We have been working to fill our committee positions; get our clubs up and running, and to schedule family activities. We are kicking off our first family event with the tailgating party before the elementary night at the football game on Sept. 9 th . This year the Central School PSO is sponsoring the following clubs: <ul style="list-style-type: none"> Science Club Book Club Walking Club Girls Running Club • HEALTH AND SAFETY WEEK: The Central School PSO sponsors this very important health and safety week for the students at Central School each year. This year it runs from September 12 th – 16 th . The students will have the opportunity to visit the various organizations during their recess time. The schedule for the week is as follows: • Brecksville Fire Dept. will be at Central School to discuss Fire Safety and Prevention (every class will have a chance to visit the fire safety trailer one day during the week) <ul style="list-style-type: none"> 9/12 - Injury Prevention 9/13 – Nutrition & General Wellness 9/14 – Animal Safety 9/15 – CAPA/HUDDLE 9/16 - GloGerm • FALL CATALOG FUNDRAISER: Our fall catalog fundraiser kicked off on August 25 th and will run for just over two weeks, ending September 12 th . We are using the same company, TRI-C, again due to the success of last year’s fundraiser and also because they provide us a very generous return percentage on our sales and offer a variety of prize levels for the students. This year they have also made on-line sales possible for those out of town family and friends. In addition to our catalog fundraiser, we will also be collecting Box Tops, Labels for Education, and have renewed our store program fundraisers at Giant Eagle & Heiness. • MEMBERSHIP UPDATE: We had a very successful Membership Drive at the Meet the Teacher Night. We had drawings for gift cards for businesses around town. As of Friday, August 26, we have a total of 161 members to date: 71 single memberships, 82 family memberships, and 8 staff memberships. • CENTRAL’S SEPT. PSO MTG.: Central’s first PSO Meeting is set for Friday, September 2 nd . We will vote on our proposed budget at that meeting. |
| <p>Chippewa Principal- Beverly Chambers</p> | <ul style="list-style-type: none"> • Smooth start to year. <ul style="list-style-type: none"> ○ 313 students ○ 3 full day sections of KG 1 half ○ 3 sections of 1st Grade ○ 4 sections of 2nd Grade ○ 4 sections of 3rd Grade • New Family gathering on Aug 11. • Amber Dickins new full time Special Ed Teacher • Professional Development with Iready was completed. • “Bee your Best” – Behavior initiative. Children Recognized monthly. • Purchased playground equipment thanks to PSO. • Welcome back social held. |

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| | <ul style="list-style-type: none"> • Pic day sept 14 |
| <p>Chippewa PSO- Kelly Ely & Denise Gawlik</p> <p>Report provided but not presented at meeting on 9/1/16</p> | <p style="text-align: center;">Chippewa PSO September 2016 Update for PSO Council</p> <p>First, we would like to report that our first goal for this year was satisfied earlier this summer. We had a substantial savings that we wanted to invest in a larger permanent project at Chippewa. This was one of the goals we mentioned at the District Board Meeting in May. The perfect opportunity arose this past spring/summer when the largest and oldest piece of playground equipment was damaged beyond repair and was unsafe for the children to play on. Working with Mrs. Chambers and the District, we were able to contribute \$10,000 to purchase a new piece of equipment which was installed the first week of school and is now being enjoyed by the children.</p> <p>We have also already reached our PSO membership goal of raising \$1,000. We expect to have even more memberships by the time our official membership drive ends in October.</p> <p>This year we changed up our traditional Chippewa Spirit Wear. Khara Mack and Emily Woods came up with the idea of purchasing plain white t-shirts with the Bee Proud logo printed in black on the front and then having the students tie dye them at our Welcome Back Social or during recess time. This idea has been a huge hit with both adults and students tie dying their shirts. The goal was to raise \$300 and to date they have collected in excess of \$1,000 profit.</p> <p>Our Welcome Back Social was last Thursday and was a success despite the rain. We had approximately 175 adults and students join us for popcorn, popsicles, the BBH Drumline, Cheerleaders and Stinger the Bee made the rounds as well. BBH High School students also volunteered to face paint students.</p> <p>New programs starting this September at Chippewa - Girls on the Run fitness and self-esteem program for girls will begin after school and culminate in a fun run. After school french will also start. Both programs are being taught/coached by Chippewa parents.</p> <p>Be Proud Fundraiser taking place week of September 12th. We will again be asking for a direct monetary donation from families hoping to raise \$11,000. This year we will put more emphasis on families contacting their employers regarding corporate match programs. Lastly, we are also working on this year's STEM calendar which will include at least two Science DZ days and a visit from COSI in January.</p> |
| <p>Highland Drive Principal- Eva O'Mara</p> | <ul style="list-style-type: none"> • Welcome to school year 2016-2017 Opened the building with 323 students. We are getting additional registrants almost daily, so we are expecting that number to increase. • The building itself was gleaming and we than our three custodians for that. • In spite of the heat, our teachers started coming in the first week of August to prepare their rooms for the students and every one of the rooms are inviting, colorful, and motivating. • Changes in our building are as follows: <ul style="list-style-type: none"> ○ Corinne Chilcott has looped from Kindergarten to Grade 1 ○ Pam Polman has taken on a second grade classroom. This is the level at which she started teaching originally. ○ Erin Petsche took on a third grade section. Erin had been in our kindergarten last year but had been a third grade classroom teacher for a number of years in Ravenna. ○ Josh Thacker is our new PE teacher, replacing the retired Mr. Hoagland. ○ Joy Ramos is our ½ day kindergarten teacher. |

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| | <ul style="list-style-type: none"> ○ We also welcome Fran Schreder as an educational assistant. ● We have a number of initiatives starting this year based on our evolving student population and research. <ul style="list-style-type: none"> ○ One of the most significant changes has to do with the number of students falling into the ADHD category. Research tells us that the ability for students to focus and to self-regulate is a stronger predictor of future success academically than their IQ. We are introducing mindfulness and yoga practices in every classroom through a program called AmaZEN U. One to five minute short brain breaks are provided via videos to every classroom area. Students are starting this week with one exercise. ○ We are also beefing up our PBIS practice. Students are receiving instruction through role playing and classroom meetings. ○ Mrs Leanne Hegler and Mrs, Michelle Dasenbrook have begun a Bucket Filling Challenge. This is to pair with mindfulness practice and kindness. They have contributed buckets for every students and each teacher was also provided with a book that deals with this challenge. ○ Students are encouraged to monitor their behavior towards each other. ○ Our other significant challenge this year will be to implement iReady at all three grade levels. ● We are looking forward to a year filled with great ideas and learning. <p>Dare officer is the dare officer for the state of Ohio</p> |
| <p>Highland PSO- Jill Gerber Rachelle Reusser</p> <p>Report Provided but not presented on 9-1-16</p> | <ul style="list-style-type: none"> ● <u>Back to School Bash</u> -We had a very successful Back to School Bash, trying some things new this year -- a DJ and a food vendor. We had DJ, Jim Rio keeping everyone moving with his music and hoola hoops, despite the rain. The rain didn't even seem to phase all the kids out there dancing. We had a special visit by the BBHCSD Cheerleaders which was very well received. The food vendor was Sassy's Hot Dogs. We hadn't offered food previously so we weren't sure what to expect but after seeing the long line to her cart, we see it will be something to continue with in years ahead. We had an all time high with our Silent Auction bringing in revenue close to \$1000 into the school. It was a fantastic night and great way for the families and staff to mingle and socialize. ● <u>Membership</u> -We have a total of 131 paid members to date for a total of \$1,070. Here is the breakdown: <ul style="list-style-type: none"> ○ Staff – 27 ○ Single – 26 ○ Family – 78 ● <u>Upcoming events:</u> September 9th is the district Elementary Tailgating Event. Highland will have their pep rally that day at 2:45. The PSO will give pompoms to each student and the football and cheerleaders will join. ● Week of September 19th-23rd Highland Drive Health & Safety Week. Each day a different topic will be discussed over the lunchtime recesses with a guest presenter. <ul style="list-style-type: none"> ○ Sept. 19: Tracy Rhinehart, Yoga Instructor (yoga games and techniques) ○ Sept. 20: Brecksville Nature Center (local outdoor fitness activities, outdoor safety, tactile display) ○ Sept. 21: UH Injury Prevention (bike helmet safety and take home information regarding bike safety and where to order approved helmets at a deep discount) ○ Sept. 22: Heinen's Wellness Department consultant (short puppet presentations teaching about nutrition) ○ Sept. 23: Brecksville Police (age appropriate substance abuse avoidance and/or stranger safety) |
| <p>Hilton Principal- David Martin</p> | <ul style="list-style-type: none"> ● Imagine the feeling a principal gets when he walks out on his playground at 7:00pm on a beautiful 75 degree Friday evening and it's packed with families. |

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| | <p>Kids are playing, getting their faces painted, and eating ice cream. Parents are mingling, laughing, and taking it all in. That was Hilton’s first ever “Welcome Back Party” last Friday evening, and it was a huge success! A big “shout out” to our Hilton PSO for putting this together. We had so much fun, so let’s do it again next year!</p> <ul style="list-style-type: none"> • I would like to take this opportunity to officially welcome back all our wonderful Hilton families, as well as those new to Hilton School this year! Hilton is off to a GREAT start! We have been extremely excited to see all the smiling faces, enthusiasm, and eager minds walking through the Hilton doors these first few weeks of school. Gladly we teach and learn each and every day with all our students at Hilton! • For those of you that don’t know me, I am David Martin, Principal of Hilton Elementary School. It is a true honor to work with your children each and every day. Your children bring joy to our hearts, and while Hilton is truly committed to absolute academic rigor and excellence for all students, we still LOVE what we do because of the positive energy we receive from being so blessed to have your children as students. • We opened the 2016-2017 school year with the following enrollment numbers: <ul style="list-style-type: none"> • Pre-school = 65 students.....two AM classrooms, two PM classrooms; one all day • Kindergarten = 41 students (ADK).....two classrooms • Half-Day Kindergarten = 25 students.....one classroom • First Grade = 82 students.....four classrooms • Second Grade = 90 students.....four classrooms • Third Grade = 99 students.....four classrooms • GRAND TOTAL = 402 • Hilton utilizes a school-wide PBIS (Positive Behavior & Intervention Support) system. Our motto is “Bee Responsible, Bee Respectful, Bee Ready to Learn, and Bee the Difference.” At Hilton, students earn Bee Bucks when they are “caught doing something good.” The system is based on the intrinsic reward of “doing something good.” The students continue to respond to this system. As in past years, I have walked around to classrooms with all the Bee Bucks earned last year (bound together like real money). Currently, there is a school-wide contest to try and estimate how many Bee Bucks we earned last year, in 2015-2016. (Ask your child how to earn a Bee Buck at Hilton. Hopefully they know!) • You may have heard about our new reading and math assessments called iReady. This is a completely on line assessment that has both a diagnostic component (given three times a year), and lessons (about 45 minutes weekly) in both math and reading. • We are still exploring ways in which we can transform the Hilton Habitat to a more meaningful space for all students. There are many possibilities, and discussion and planning will continue this school year. • Spirit Week (Sept. 5-9) will be upon us before we know it. I hope to see everyone at our tailgate party at the Middle School on Friday, September 9th from 5:30-7:00. • You can follow me on Twitter @Hilt_Martin. Don’t have a Twitter account? No problem! Simply text “follow @Hilt_Martin” to 40404 and receive informational text messages from me. • In more important news, we’ve had outdoor recess everyday so far this year! Please consider signing up to volunteer to assist in supervising lunch and/or recess. This is particularly important the first month of school as our little ones need assistance during lunch and recess in order to learn all Hilton rules and procedures. • Finally, please know that I have an “open door” policy. Should you have any questions, comments or concerns, do not hesitate to contact me. Thank you in advance for your support and partnership this year. We’re off to a GREAT start, which indicates another fabulous school year ahead for Hilton! |
| Hilton PSO- Janelle Henning | No Report Received. |
| COMMITTEES AND REPRESENTATIVES | |
| Schools | <ul style="list-style-type: none"> • Grant applications available online now. Teachers received the applications on Aug |

| | |
|---|---|
| Foundation- Rhonda | <p>15th. They are due by September 30.</p> <ul style="list-style-type: none"> • High school scholarships to seniors. 20-30K each year. • Fundraise each year. There will be a new fundraiser this year. Will not be doing the beach ball this year. • See Website Bbhsf.org for more information. • 4 min video that talks about grants received last September. • Info comes out through PSO Council and District Newsletters. |
| Orchestra Boosters- Melissa Rohrer | Not Present |
| Vocal Boosters- Barb Diver | Not Present |
| Band Boosters- Michelle Mihalek | <p>Band camp started Aug 1 and ran for two weeks.</p> <p>There are 285 students in band. All are welcome. All different skill levels and abilities. The band plays in football games, Indian's game, band Festival in NR. Homecoming Parade and the OSU Skull session.</p> <p>We are very proud of a Former band member that just made OSU marching band.</p> <p>Cleveland.com – vote for us as best band in land.</p> <p>3 all state musicians. Chaz Bachman, Lana Traum, Nick Mihalek..</p> <p>Orchestra Boosters are having Mum sale to pay for their trip to Nashville.</p> |
| Athletic Boosters- Beth O'Donnell | Not Present |
| STEM Coordinator- Cathy Roderick | Not Present |
| QUEST- Maria Hearn | Not Present |
| PSO Representative to the Safety & Security Committee- Jill Gerber | Not Present |
| New Business | Mrs. Stumpf spoke on behalf of Bike Brecksville. Their objective is to promote biking safely and often. Would like to restart bike rodeos at the elementary schools. Also promote bike friendly businesses. |

Brecksville-Broadview Heights PSO Council Budget

| | 2015-2016 <u>Actual</u> | 2015-2016 <u>Proposed Budget</u> | 2016-2017 <u>Proposed Budget</u> |
|---------------------------------|----------------------------|-------------------------------------|-------------------------------------|
| <u>Expenses</u> | | | |
| Continuing Education/ PTO Today | \$199.00 | \$199.00 | \$199.00 |
| Corres. Sec. / Installation | \$0.00 | \$150.00 | \$150.00 |
| Hospitality | \$0.00 | \$200.00 | \$200.00 |
| Miscellaneous | \$100.00 | \$50.00 | \$50.00 |
| Office Supplies | \$0.00 | \$200.00 | \$200.00 |
| Printing Expense | \$0.00 | \$25.00 | \$25.00 |
| Master Teacher Recognition | \$0.00 | \$50.00 | \$50.00 |
| Friends of PSO | \$38.88 | \$100.00 | \$100.00 |
| Tax Accountant | \$1,471.42 | \$1,500.00 | \$1,500.00 |
| Treasurer State of OH | \$150.00 | \$0.00 | \$150.00 |
| Bank Charges | <u>\$145.24</u> | <u>\$0.00</u> | <u>\$50.00</u> |
| <u>Subtotal:</u> | \$2,104.54 | \$2,474.00 | \$2,674.00 |
| <u>Carryover Items</u> | | | |
| Calendar (Printing) | \$2,800.85 | \$2,400.00 | \$0.00 |
| Calendar (Postage) | \$385.52 | \$325.00 | \$0.00 |
| Insurance- Liability | \$490.00 | \$490.00 | \$490.00 |
| Insurance- Fidelity Bond | \$465.00 | \$465.00 | \$465.00 |
| Constant Contact | \$1,030.00 | \$1,000.00 | \$1,200.00 |
| Staff Welcome | \$669.83 | \$1,000.00 | \$1,000.00 |
| QuickBooks | \$201.42 | \$250.00 | \$671.40 |
| Website | <u>\$62.88</u> | <u>\$0.00</u> | <u>\$50.00</u> |
| <u>Subtotal:</u> | \$6,105.50 | \$5,930.00 | 3876.4 |
| <u>Grand Total:</u> | \$8,210.04 | \$8,404.00 | \$6,550.40 |

Based on above, PSO Council dues per unit will be \$1091.73 for 2016-2017.

This amount includes both liability and bonding insurance.

- ▶ Bylaws & Policies
- ▶ Administrative Guidelines
- ▶ Forms
- ▶ State Government
- ▶ Special Education Model Policies

Donations

Search for:

Find It!

7230 - PUBLIC GIFTS TO THE DISTRICT

Gifts or donations presented to the District must be accompanied by a letter from the donor for official action and recognition by the Board of Education.

To be acceptable, a gift or donation must have a purpose consistent with those of the District, be offered by a donor acceptable to the Board, and become District property.

In addition, a gift or donation must not:

- A. begin a program which the Board would be unwilling to take over when gift and grant funds are exhausted;
- B. bring undesirable or hidden costs to the District;
- C. place restrictions on the District;
- D. be inappropriate or harmful to the educational program of the District or to students;
- E. imply endorsement of any business or product;
- F. be in conflict with any provision of the General School Laws or public laws.

- > Bylaws & Policies
- > Administrative Guidelines
- > Forms
- > State Government
- > Special Education Model Policies

nations

arch for:

Find It!

7230 - GIFTS, GRANTS, AND BEQUESTS

The Board of Education is duly appreciative of public interest in and good will toward the schools manifested through gifts, grants, and bequests. The Board reserves the right, however, to specify the manner in which gifts are made; to define the type of gift, grant, or bequest which it considers appropriate; and to reject those which it deems inappropriate or unsuitable. If accepted, the Board will attempt to carry out the wishes of the donor.

All accepted gifts, grants, or bequests shall be acknowledged by the Board.

Gifts, grants, and bequests shall become the property of the Board and will be subject to use by the District as determined by the policies and administrative guidelines applying to all properties, equipment, materials, and funds owned by the Board.

Any equipment proposed to be purchased by a parent organization for use in the school or at a District-related event shall be submitted to the Director of Business Services, prior to purchase, so it can determine if the District would incur any liability by its use.

The Board reserves the right to not accept such liability and thus deny the use of the equipment by students or District employees.

R.C. 9.20, 9.26, 3313.36, 3313.37

Brecksville-Broadview Heights City School District
 AUDIT REPORT FOR JULY 2015-JUNE 2016

PSO Unit: BBHHS PSO
 Bank Account #: 01662675843 -Huntington/04301735 WR

| | | | |
|--|----|-----------------|-------------------------------------|
| Balance on hand June 30, 2015 | \$ | <u>14415.33</u> | |
| Receipts from 7/1/2015 through 6/30/2016 | \$ | <u>7577.65</u> | |
| Total Cash Available | \$ | <u>21992.98</u> | |
| Disbursements 7/1/2015 through 6/30/2016 | \$ | <u>7307.39</u> | |
| Balance on hand as of June 30, 2016 | \$ | <u>14685.59</u> | - 11,526.38 Hunt. - 3159.31 W.R. |
| Balance per 6/30/16 Bank Statement | \$ | <u>14685.59</u> | |

Outstanding Checks (ck# & Amount)

| | | |
|-------|-----------|-----------|
| _____ | Ck# _____ | Ck# _____ |
| _____ | Ck# _____ | Ck# _____ |
| _____ | Ck# _____ | Ck# _____ |
| _____ | Ck# _____ | Ck# _____ |

Total \$ Ø (Minus)

2016 adjusted account balance \$ 14685.59

we have examined the books for the Treasurer of the above listed Brecksville-Broadview Heights School District PSO unit for the fiscal year July 1, 2015 through June 30, 2016 and found them to be accurate in reporting the changes in cash flow.

Audit Completed 7/28/16

| <u>Committee</u> | <u>Printed Name</u> | <u>Signature</u> |
|------------------|------------------------|------------------------|
| | <u>Alicia DeSantis</u> | <u>Alicia DeSantis</u> |

High School PSO Budget
2016-2017

| | Actual 2012-2013 | Actual 2013-2014 | Proposed Budget 2014-2015 | Actual 2014-2015 | Proposed Budget 2015-2016 | Actual 2015-2016 | Proposed Budget 2016-2017 |
|--------------------------------------|---------------------|---------------------|---------------------------------|---------------------|---------------------------------|---------------------|--|
| Income - Cash Receipts | | | | | | | |
| Membership Dues | 2,142.00 | 2,173.00 | 3,500.00 | 2,458.00 | 3,000.00 | 2,390.00 | 2,500.00 |
| Checking Interest | | | | | | 0.37 | |
| Market Day Proceeds | 1,453.00 | 1,437.00 | 1,750.00 | 1,114.00 | 0.00 | 33.98 | 0.00 |
| Fundraiser | | | | 1,625.00 | 1,000.00 | | |
| Dress Down | | | | | | | |
| Heinen's Program | 973.00 | 1,351.00 | 1,000.00 | 0.00 | 1,000.00 | 818.64 | 800.00 |
| Chipotle | | | | | | 1,571.00 | 1,000.00 |
| Night at Races | 3,095.00 | 2,622.00 | | 0.00 | | 1,082.10 | 1,000.00 |
| Target | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| Donations | | | 1,000.00 | 0.00 | 1,000.00 | 1,681.56 | 800.00 |
| | | | | | 300.00 | 0.00 | 0.00 |
| Total Income | 7,663.00 | 7,583.00 | 7,250.00 | 5,195.00 | 6,300.00 | 7,577.65 | 6,100.00 |
| Expenditures | | | | | | | |
| PSO Council Dues | 1,700.00 | 1,706.00 | 1,800.00 | 1,600.04 | 1,800.00 | 1,400.66 | 1,100.00 |
| Staff Appreciation/End of Year Lunch | 290.00 | 1,894.61 | 2,000.00 | 1,681.43 | 2,000.00 | 1,461.87 | 1,500.00 |
| Staff Appreciation thru 2013 | 390.00 | | | | | | |
| Membership/Magnet Purchase | 300.00 | 0.00 | 400.00 | 195.00 | 600.00 | 600.00 | 0.00 |
| PSO Scholarship | 600.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,026.00 | 1,000.00 |
| Schools Foundation Donation | 100.00 | 100.00 | 100.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| Printing / Postage | 0.00 | 110.09 | 100.00 | 110.09 | 100.00 | 0.00 | 0.00 |
| After Prom Donation | 50.00 | 50.00 | 100.00 | 100.00 | 100.00 | 0.00 | 0.00 |
| Office Supplies | 0.00 | 0.00 | 50.00 | 50.00 | 100.00 | 0.00 | 0.00 |
| Friends of the PSO Receipt | | 70.00 | 75.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Bank Charges | 0.00 | 0.00 | 0.00 | 0.00 | 50.00 | 0.00 | 0.00 |
| Gifts and Goals | 5,000.00 | 0.00 | 4,000.00 | 4,000.00 | 0.00 | 102.73 | 50.00 |
| Gifts and Goals for 2016-2017 | | | | | 5,000.00 Media | 2,616.13 | 50.00 |
| | | | | | | | 4,283.16 earmarked from previous years |
| Total Expenses | 8,430.00 | 4,930.70 | 9,625.00 | 8,786.56 | 10,750.00 | 7,307.39 | 10,083.16 |